



P.K.M. COLLEGE OF EDUCATION

MADAMPAM, KAITHAPRAM P. O., KANNUR – 670 631

(Govt. Aided Teacher Education Institution affiliated to Kannur University)

Recognized by NCTE included under UGC 2(f) & 12(B) category

Accredited by NAAC with 'A' Grade, (Second cycle -4 point scale), RUSA 2.0 beneficiary

6.5.4: Institution engages in several quality initiatives such as

- 1. Regular meeting of Internal Quality Assurance Cell (IQAC) or other mechanisms; Feedback collected, analysed and used for improvements**
- 2. Timely submission of AQARs (only after 1st cycle)**
- 3. Academic Administrative Audit (AAA) and initiation of follow up action**
- 4. Collaborative quality initiatives with other institution(s)**
- 5. Participation in NIRF**

ACADEMIC ADMINISTRATIVE AUDIT



Consolidated report of Academic Administrative Audit (AAA)



P K M COLLEGE OF EDUCATION

MADAMPAM, KAITHAPRAM P.O. KANNUR – 670631
(Govt. Aided Teacher Education Institution affiliated to Kannur University)
Recognized by NCTE, Included under UGC 2(F) & 12B category
Accredited by NAAC with 'A' Grade, (Second cycle –4 point scale)
RUSA 2.0 beneficiary institution

INTERNAL QUALITY ASSURANCE CELL

ACADEMIC AND ADMINISTRATIVE AUDIT

2018-19

PROFILE OF THE COLLEGE

Crowning a rustic hillock in a majestic splendour and set against the lush green undulant, sylvan ambiance, Prof. Kandoth Memorial College has already marked a noble legacy in the educational scenario of North Malabar. The college with its unique semi-circular edifice has a picturesque site near Thumpeny Shrine, Madampam on the eastern side of the Taliparamba- Iritty State Highway and it comes under the jurisdiction of Sreekandapuram Municipality, Irikkur Block, Kannur District, Kerala.

The college was established in 1995 as a self-financing institution and was converted into an aided college in 1997. It is affiliated to Kannur University and recognised by NCTE. This temple of learning is dedicated to the Sacred Heart of Jesus and named after Prof. Joseph Kandoth, who was an educational visionary, social reformer and a zealous missionary. He initiated the historical migration of Knanaya Catholic Community which in its turn changed the social and economic history of Malabar.

At present, Archbishop of Kottayam Arch eparchy, Mar Mathew Moolakkat is the patron and Mar Joseph Pandarasseril, the Auxiliary Bishop is the manager. The college is accredited by NAAC with 'A' grade in 2006, and 2016 (4 point scale).The college is a RUSA 2.0 Beneficiary.

VISION

Excellence and committed service in every realm of teaching endeavour.

MISSION

To nurture the holistic development of prospective teachers for a just and humane society.

OBJECTIVES

- To equip the teachers to develop and practice innovative methods and strategies in teaching learning process
- To develop into a centre of excellence in teacher education for preparing quality teachers.
- To promote learning, research, extension activities and development.
- To develop intellectually competent, morally upright, psychologically integrated and socially committed teachers for service in the emerging global scenario of education.
- To acquire effective communication skills and leadership qualities

Committee of Academic and Administrative Audit

- Convenor:** Dr. Rekha K.R.
Associate Professor, Dept. of English
- Members:** Dr. Jessy N.C
Principal
- Dr. Prasanth Mathew,
Assistant Professor, Dept. of Physical Science
- Dr. Sholy Joseph K.
Assistant Professor, Dept. of Mathematics
- Dr. Veena Appukuttan
Assistant Professor, Dept. of Social Science
- John P. T.
College Librarian
- Minimol Simon
Junior Superintendent
- Nithin Jose
Student Representative

Composition of the Academic and Administrative Audit which undertook the on-site visit

- External Expert:** Dr. Reena Sebastian,
IQAC-Co-Ordinator,
SES College, Sreekandapuram
- Members:** Dr. Jessy N C
Principal,
PKM College of Education, Madampam
- Dr. Rekha K R**
IQAC, Co-Ordinator
PKM College of Education, Madampam

REPORT OF ACADEMIC AND ADMINISTRATIVE AUDIT

GENERAL INFORMATION	
1. Name & Address of the institution:	PKM College of Education, Madampam
2. Year of Establishment:	17-06-1995
3. Programmes:	B.Ed.
4. Optional Subjects:	<ol style="list-style-type: none"> 1. English 2. Malayalam 3. Mathematics 4. Natural Science 5. Physical Science 6. Social Science
5.No.of Courses Offered:	Core: 8 Pedagogic: 24 Elective: 2 EPC: 4 Value Added: 3
6. No. of Teaching Staff:	Associate Professor: 3 Assistant Professor: 5 Guest-Lecture: 1
7. No of Administrative Staff:	14
8. Total No. of Students:	Female: 91 Male:7
9. Major Institutional features: (As perceived by Audited Team)	<ul style="list-style-type: none"> • RUSA 2.0 Beneficiary • Conducted Environmental, Green, and Gender Audits • Collected and analysed feedback from stakeholders. • Institutional financial assistance staff and students • Well organised extension and outreach activities • Innovative teaching learning process. • Maintaining proper office documents • Biometric punching
9. Date of the Academic and Administrative Audit:	07-03-2019

CURRICULUM ENRICHMENT:	
1. Is the college operationalize the curriculum in its own way satisfying national and state educational standards and requirements for teacher preparation?	The college aligns its curriculum with national educational requirements, integrates theoretical knowledge with practical applications, and offers a logical progression of courses.
2. Are course objectives and outcomes are aligned with graduate attributes	The goals and objectives of the course are in line with new developments in education, including the integration of technology, inclusive education, and global points of view.
3. Flexibility in curricular transactions	The institution preserves its flexibility through the use of a variety of teaching techniques, such as case studies, experiential learning activities, the use of technologically improved learning resources, and adequate training for faculty members to successfully implement innovative pedagogical approaches.
4. The way of providing dynamic and updated curricular inputs and opportunities for internship and placement	Enhancing collaborations with communities, educational institutions, and schools to give pre-service teachers meaningful real-world experience. Expansion of possibilities for experiential learning, including as field research, internships, and community service initiatives, to help students develop their perspectives and abilities.
5. The way of honouring student diversity	Recognizing the diversity of students by determining their learning needs and updating the curriculum on a regular basis to reflect new developments in the field of education as well as best practices.
6. How the assessment methods aligned with program objectives and appropriate in catering the students' needs	A variety of assessment techniques, such as written assignments, presentations, and practical evaluations, are used to meet the needs of students and are in line with the goals of the programme.

FACULTY AND STAFF:	
1. Quality of the teachers in terms of their qualifications and professional developments	Offering faculty members opportunities for professional development so they can improve their pedagogical abilities and use innovative methods of instruction.
2. ICT skills and competency acquired by teachers	Arranged training courses on how to utilise technology in the classroom wisely and how to create inclusive learning environments.
3. Staff empowerment strategies	Organised training sessions on the creation of inclusive learning environments and responsible utilisation of technology in the classroom.

4. Innovative evaluation process implemented by the institution	Use of a fair evaluation strategy that include formative and summative evaluations as well as quick, helpful feedback. promotion of realistic assessment techniques that evaluate reflective behaviours and real-world teaching competencies.
---	---

RESOURCES:

1. The facilities in classrooms and other technology resources for effective teaching learning?	Sufficient seating arrangements and furnishings, ample space for academic and social interactions, as well as adequate technological infrastructure, such as interactive whiteboards, projectors, displays, and sound systems in conference rooms and classrooms. variety of teaching tools and resources are used to accommodate various learning preferences and increase student involvement in the classroom.
2. The Library infrastructure and learning resources	Textbooks, reference materials, and educational resources are readily available and Infrastructural maintenance committee is monitoring the developments. there are enough volumes and journals to enable the teaching of the curriculum. Rare books can be borrowed from other universities.
3. Available resources for promoting research culture	College promote research activities through College Research Development Cell, which provide various support for faculty and student's research endeavors, and continuous efforts for integration of research into teaching and learning practices.
4. The opportunities provided for students to access scholarships and endowments	The college is offering targeted scholarships and endowments for meritorious students, underrepresented groups, economically disadvantaged students, and those with special needs. The college welfare committee has the responsibility of welfare of both staff and students.

STUDENT OUTCOMES:

1. Institutional efforts for student progression	Through academic advising, career counselling, and mentorship programmes, the institution supports the progress of students while encouraging leadership and ICT excellence. Students are prepared for a variety of professional environments by being given access to resources, internships, and networking opportunities, which help them acquire the information and skills necessary for success in their industries.
--	--

2. The pass percentage of students in competitive examinations like TET/ SET/ NET etc.	The pass percentage of the students in competitive examinations are usually high since adequate support and measurements like academic advising, career counselling, academic - personal counselling and coaching to promote student well-being and success in competitive examinations are provided
3. How successful are program graduates in securing placement in teaching position	PKM graduates are well-positioned for success in educational jobs since they typically exhibit good pedagogical skills, in-depth subject knowledge, and effective classroom management abilities. They flourish in numerous areas of their lives at the same time, demonstrating their versatility and well-rounded development outside of the classroom.
4. Alumni contributions for institutional development	The alumni provides strong support for all activities of the college especially as human resources, support in academic mentoring, career counselling and to facilitate knowledge sharing, collaboration, and ongoing support for practicing student teachers.
ADMINISTRATIVE PROCEDURES:	
1. The transparency and efficiency in student enrolment processes?	The college maintains transparency in its enrollment process, including admission criteria, eligibility requirements, and documentation verification. It also prioritizes efficiency in handling applications, making admission decisions, and managing enrollment procedures
2. The institutional level decentralisation of academic and administrative policies and regulations.	The college uses decentralisation in its administrative and academic operations to guarantee swift responses to questions and open lines of contact. The monthly staff coordinator is in charge of student learning and activities, and the college superintendent shares administrative responsibilities jointly to increase efficiency and responsibility throughout the institution.
3. The status of student support services available, such as mentoring, academic counselling, career guidance etc.	The college offers a range of student support services, including mentoring, academic counseling, and career guidance. These services are designed to assist students in their academic and personal development, providing them with the resources and guidance needed to succeed in their educational and career goals.
4. How the institutional E-governance facilities are managed ?	E – governance in academic and administrative areas, transparent budgeting processes, regular financial audits, and adherence to regulatory requirements

QUALITY ASSURANCE:	
1. What processes are in place for continuous program improvement and quality assurance?	Establish dedicated quality assurance cells or committees responsible for supervising quality enhancement efforts, performing audits, and facilitating ongoing improvement processes in academic and administrative domains. In addition to it proper feedback mechanism is also maintained.
2. How does the institution ensure compliance with accreditation standards and requirements	The organisation collaborates with industry partners, peer organisations, and external stakeholders to measure performance, exchange best practices, and get input for development. This joint strategy aims to provide guidelines and encourage continuous improvement projects.
3. Are there mechanisms for monitoring and addressing issues related to diversity, equity, and inclusion to track new educational trends and policies	The institution regularly reviews its programs and conducts self-assessment exercises to evaluate their effectiveness, identify strengths and weaknesses, and develop improvement strategies. These periodic evaluations aim to improve program quality, address areas for enhancement, and create action plans for ongoing progress.
4. The quality of outreach and extension activities	Offering professional growth opportunities for faculty and staff members to booster their expertise, proficiency, and capabilities in quality assurance, evaluation, and educational leadership. This ensures continuous improvement in teaching standards, assessment practices, and administrative effectiveness within the institution.
5. Best Practices of the institution	Implementing structured quality assurance processes as best practices , college assured it's contribution to the development of the society. Bio farming in the campus and activities of PKM Sports Academy are the two best practices of the college during the academic year.

RECOMMENDATIONS FOR QUALITY ENHANCEMENT OF THE INSTITUTION:

- Provide regular training and professional development opportunities for faculty and staff to enhance their skills, knowledge, and effectiveness.
- Implement pedagogical approaches and technologies that promote active learning, critical thinking, and student engagement.
- Encourage faculty to incorporate diverse teaching methods and assessments to meet the needs of different learners.
- Promote interdisciplinary collaboration and partnerships to address complex challenges and advance knowledge in key areas.
- Engage community stakeholders in advisory boards, committees, and strategic planning processes to ensure alignment of institutional goals with community needs and priorities.
- Develop and implement long-term financial strategies to ensure the institution's fiscal health and sustainability.


Name and Signature
External Expert
Dr. Heena Sebastian


Name and Signature
IQAC, Co-Ordinator
Dr. Veena Appalcutt


Name and Signature
Principal
PRINCIPAL
P.K.M. COLLEGE OF EDUCATION
KAITHAPRAM P.O, MADAMPAM
SREEKANDAPURAM, KANNUR DT.,-670631



P K M COLLEGE OF EDUCATION

MADAMPAM, KAIITHAPRAM P O, KANNUR – 670631
(Govt. Aided Teacher Education Institution affiliated to Kannur University)
Recognized by NCTE, Included under UGC 2(f) & 12B category
Accredited by NAAC with 'A' Grade, (Second cycle -4 point scale)
RUSA 2.0 beneficiary institution

INTERNAL QUALITY ASSURANCE CELL

ACADEMIC AND ADMINISTRATIVE AUDIT

2019-20

PROFILE OF THE COLLEGE

Crowning a rustic hillock in a majestic splendour and set against the lush green undulant, sylvan ambience, Prof. Kandoth Memorial College has already marked a noble legacy in the educational scenario of North Malabar. The college with its unique semi-circular edifice has a picturesque site near Thumpeny Shrine, Madampam on the eastern side of the Taliparamba-Irity State Highway and it comes under the jurisdiction of Sreekanthapuram Municipality, Irikkur Block, Kannur District, Kerala.

The college was established in 1995 as a self-financing institution and was converted into an aided college in 1997. It is affiliated to Kannur University and recognised by NCTE. This temple of learning is dedicated to the Sacred Heart of Jesus and named after Prof. Joseph Kandoth, who was an educational visionary, social reformer and a zealous missionary. He initiated the historical migration of Knanaya Catholic Community which in its turn changed the social and economic history of Malabar.

At present, Archbishop of Kottayam Arch eparchy, Mar Mathew Moolakkat is the patron and Mar Joseph Pandarasseril, the Auxiliary Bishop is the manager. The college is accredited by NAAC with 'A' grade in 2006, and 2016 (4 point scale). The college is a RUSA 2.0 Beneficiary.

VISION

Excellence and committed service in every realm of teaching endeavour.

MISSION

To nurture the holistic development of prospective teachers for a just and humane society.

OBJECTIVES

- To equip the teachers to develop and practice innovative methods and strategies in teaching learning process
- To develop into a centre of excellence in teacher education for preparing quality teachers.
- To promote learning, research, extension activities and development.
- To develop intellectually competent, morally upright, psychologically integrated and socially committed teachers for service in the emerging global scenario of education.
- To acquire effective communication skills and leadership qualities

Committee of Academic and Administrative Audit

- Convenor:** Dr. Rekha K.R.
Associate Professor, Dept. of English
- Members:** Dr. Jessy N.C
Principal
- Dr. Prasanth Mathew,
Assistant Professor, Dept. of Physical Science
- Dr. Veena Appukuttan
Assistant Professor, Dept. of Social Science
- Dr. Sinoj Joseph
Assistant Professor, Dept. of Mathematics
- John P. T.
College Librarian
- Minimol Simon
Junior Superintendent
- Ms. Sivakeerthana Dinesh
Student Representative

Composition of the Academic and Administrative Audit which undertook the on-site visit

- External Expert: Dr. Reena Sebastian,**
IQAC-Co-Ordinator,
SES College, Sreekandapuram
- Members:** **Dr. Jessy N C**
Principal,
PKM College of Education, Madampam
- Dr. Rekha K R**
IQAC, Co-Ordinator
PKM College of Education, Madampam

REPORT OF ACADEMIC AND ADMINISTRATIVE AUDIT

GENERAL INFORMATION	
1. Name & Address of the institution:	PKM College of Education, Madampam
2. Year of Establishment:	17-06-1995
3. Programmes:	B.Ed.
4. Optional Subjects:	<ol style="list-style-type: none"> 1. English 2. Malayalam 3. Mathematics 4. Natural Science 5. Physical Science 6. Social Science
5.No.of Courses Offered:	Core: 8 Pedagogic: 24 Elective: 2 EPC: 4 Value Added: 3
6. No. of Teaching Staff:	Associate Professor: 3 Assistant Professor: 5 Guest-Lecture: 1
7. No of Administrative Staff:	14
8. Total No. of Students:	Female: 92 Male: 8
9. Major Institutional features: (As perceived by Audited Team)	<ol style="list-style-type: none"> 1. Implementing UN-SDGs in curriculum transactions. 2. Professional Development opportunities. 3. Institutional financial assistance for staff and students 4. Conducted Environmental, Green, and Gender Audits 5. Collected and analysed feedback from stakeholders. 6. Extension and outreach activities are properly documented. 7. Students research initiatives 8. Jubilee years Initiatives 9. Institution twinning programme
9. Date of the Academic and Administrative Audit:	03-03-2020

CURRICULUM ENRICHMENT:	
1. Is the college operationalize the curriculum in its own way satisfying national and state educational standards and requirements for teacher preparation?	The college implements its curriculum by ensuring a clear progression of courses, integrating theoretical knowledge with practical applications, and aligning it with national educational standards.
2. Are course objectives and outcomes are aligned with graduate attributes	The course objectives and outcomes are designed to align with modern trends in education, including the integration of technology, inclusive education practices, and global perspectives.
3. Flexibility in curricular transactions	The college ensures flexibility by employing various teaching strategies, such as case studies, experiential learning activities, and technology-enhanced learning tools. Additionally, faculty receive adequate training to effectively utilize innovative pedagogical approaches.
4. The way of providing dynamic and updated curricular inputs and opportunities for internship and placement	Enhancing collaborations with schools, educational organizations, and communities to offer valuable practical experiences for pre-service teachers. Expanding experiential learning opportunities, like internships, community service projects, and field research, to enrich students' perspectives and skills.
5. The way of honouring student diversity	Recognizing student diversity through the identification of learning needs and the regular review and updating of the curriculum to integrate emerging trends and best practices in education.
6. How the assessment methods aligned with program objectives and appropriate in catering the students' needs	Diverse assessment methods, such as written assignments, presentations, and practicum evaluations, are tailored to meet student needs and aligned with program objectives.

FACULTY AND STAFF:	
1. Quality of the teachers in terms of their qualifications and professional developments	Provision of professional development opportunities for faculty to enhance their pedagogical skills and incorporate innovative teaching methods.
2. ICT skills and competency acquired by teachers	Structured training programs focusing on the effective utilization of educational technology and methods for promoting inclusive learning environments.
3. Staff empowerment strategies	Adequate incorporation of interdisciplinary viewpoints and exposure to real-world educational issues, along with ample opportunities for professional growth in emerging areas of education.

4. Innovative evaluation process implemented by the institution	Implementing a well-rounded assessment strategy that includes both ongoing and final assessments, offering timely and constructive feedback. Promoting authentic assessment techniques that evaluate practical teaching skills and reflective methods.
---	---

RESOURCES:

1. The facilities in classrooms and other technology resources for effective teaching learning?	Adequate seating capacity, furnitures, Presence of sufficient technology infrastructure including interactive boards, projectors, screens, and sound systems in classrooms and conference halls and sufficient space for academic and other interactions. Diversification of instructional materials and teaching aids to cater to different learning styles and enhance engagement in the classroom.
2. The Library infrastructure and learning resources	Fully automated library, adequate number of books and journals, availability of textbooks, reference materials, and educational resources to support curriculum delivery. Rare books are make available on loan from other colleges. Infrastructural maintenance committee is monitoring the developments.
3. Available resources for promoting research culture	The college is dedicated to promoting research activities by providing support for both faculty and student research initiatives and striving for the integration of research into teaching and learning methods. Financial aid is available for staff and students to encourage research endeavors. The College Research Development Cell is responsible for promoting research.
4. The opportunities provided for students to access scholarships and endowments	The college provides specific scholarships and endowments aimed at supporting underrepresented groups, economically disadvantaged students, and those with special needs. The college welfare committee is responsible for the well-being of both staff and students.

STUDENT OUTCOMES:

1. Institutional efforts for student progression	The college offers professional development opportunities for students to improve their pedagogical skills, integrate innovative teaching methods, and stay updated on current educational research and trends. These opportunities also support their progression into higher education.
--	---

2. The pass percentage of students in competitive examinations like TET/ SET/ NET etc.	Provides comprehensive student support services, including academic advising, career counselling, academic - personal counselling and coaching to promote student well-being and success in competitive examinations. Thus, pass percentage of competitive examinations is very high.
3. How successful are program graduates in securing placement in teaching position	College keeps efficiency in processing applications, admissions decisions, and enrolment procedures. Also keeps transparency in admission criteria, eligibility requirements, and documentation verification processes.
4. Alumni contributions for institutional development	The alumni provide strong support for all activities of the college especially as human resources, support in academic mentoring, career counselling, financial support and to facilitate knowledge sharing, collaboration, and ongoing support for practicing student teachers.
ADMINISTRATIVE PROCEDURES:	
1. The transparency and efficiency in student enrolment processes?	College keeps efficiency in processing applications, admissions decisions, and enrolment procedures. Also keeps transparency in admission criteria, eligibility requirements, and documentation verification processes.
2. The institutional level decentralisation of academic and administrative policies and regulations.	The college embraces decentralization in both academic and administrative processes, maintaining clear communication channels and promptly responding to inquiries and requests. A monthly staff coordinator oversees student learning and activities. Administrative duties are shared with the college superintendent.
3. The status of student support services available, such as mentoring, academic counselling, career guidance etc.	Comprehensive student support services, including skill enhancement, academic advising, counselling, infrastructural facilities including ICT and career guidance services are available in the college.
4. How the institutional E-governance facilities are managed ?	E – governance in academic and administrative areas, transparent budgeting processes, regular financial audits, and adherence to regulatory requirements.

QUALITY ASSURANCE:	
1. What processes are in place for continuous program improvement and quality assurance?	Establish dedicated quality assurance cells or committees responsible for supervising quality enhancement efforts, performing audits, and facilitating continuous improvement processes in both academic and administrative domains.
2. How does the institution ensure compliance with accreditation standards and requirements	Engaging with external stakeholders, peer institutions to compare performance, exchange best practices, and gather feedback for enhancement.
3. Are there mechanisms for monitoring and addressing issues related to diversity, equity, and inclusion to track new educational trends and policies	Performing regular program reviews and self-assessment activities to assess program effectiveness, pinpoint strengths and weaknesses, and create action plans for improvement.
4. The quality of outreach and extension activities	Providing professional development opportunities for faculty and staff members to enhance their skills, knowledge, and competencies in quality assurance, assessment, and educational leadership.
5. Best Practices of the institution	By implementing efficient quality assurance processes as best practices , college can ensure the delivery of high-quality education and skills, and contribute to the development of the society. Yoga in the campus and Share your Spare are the two best practices of the college during the academic year.

RECOMMENDATIONS FOR QUALITY ENHANCEMENT OF THE INSTITUTION:

- Seek input from stakeholders, including students, alumni, employers, and industry experts.
- Encourage and support faculty research and scholarly activities through grants, funding, and institutional resources.
- Provide comprehensive support services to enhance the academic, personal, and professional development of students.
- Strengthen connections with the local community, industry partners, and other stakeholders through collaborative initiatives, service-learning projects, and outreach programs.
- Enhance the institution's relevance and impact while providing valuable experiential learning opportunities for students.
- Diversify revenue streams through fundraising campaigns, alumni engagement initiatives, and strategic partnerships with industry and philanthropic organizations.



Name and Signature
External Expert

Dr. Sujesh K. S.



Name and Signature
IQAC, Co-Ordinator

Dr. Veena Appulanthan



Name and Signature
Principal

PRINCIPAL
P.K.M. COLLEGE OF EDUCATION
KAITHAPRAM P.O, MADAMPAM
SREEKANDAPURAM, KANNUR DT.,-670631



P K M COLLEGE OF EDUCATION

MADAMPAM, KAITHAPRAM P O, KANNUR – 670631
(Govt. Aided Teacher Education Institution affiliated to Kannur University)
Recognized by NCTE, Included under UGC 2(f) & 12B category
Accredited by NAAC with 'A' Grade, (Second cycle -4 point scale)
RUSA 2.0 beneficiary institution

INTERNAL QUALITY ASSURANCE CELL

ACADEMIC AND ADMINISTRATIVE AUDIT

2020-21

PROFILE OF THE COLLEGE

Crowning a rustic hillock in a majestic splendour and set against the lush green undulant, sylvan ambiance, Prof. Kandoth Memorial College has already marked a noble legacy in the educational scenario of North Malabar. The college with its unique semi-circular edifice has a picturesque site near Thumpeny Shrine, Madampam on the eastern side of the Taliparamba-Irity State Highway and it comes under the jurisdiction of Sreekandapuram Municipality, Irikkur Block, Kannur District, Kerala.

The college was established in 1995 as a self-financing institution and was converted into an aided college in 1997. It is affiliated to Kannur University and recognised by NCTE. This temple of learning is dedicated to the Sacred Heart of Jesus and named after Prof. Joseph Kandoth, who was an educational visionary, social reformer and a zealous missionary. He initiated the historical migration of Knanaya Catholic Community which in its turn changed the social and economic history of Malabar.

At present, Archbishop of Kottayam Arch eparchy, Mar Mathew Moolakkat is the patron and Mar Joseph Pandarasseril, the Auxiliary Bishop is the manager. The college is accredited by NAAC with 'A' grade in 2006, and 2016 (4 point scale). The college is a RUSA 2.0 Beneficiary.

VISION

Excellence and committed service in every realm of teaching endeavour.

MISSION

To nurture the holistic development of prospective teachers for a just and humane society.

OBJECTIVES

- To equip the teachers to develop and practice innovative methods and strategies in teaching learning process
- To develop into a centre of excellence in teacher education for preparing quality teachers.
- To promote learning, research, extension activities and development.
- To develop intellectually competent, morally upright, psychologically integrated and socially committed teachers for service in the emerging global scenario of education.
- To acquire effective communication skills and leadership qualities

Committee of Academic and Administrative Audit

Convenor:	Dr. Rekha K.R. Associate Professor, Dept. of English
Members:	Dr. Jessy N.C Principal Dr. Prasanth Mathew, Assistant Professor, Dept. of Physical Science Dr. Veena Appukuttan Assistant Professor, Dept. of Social Science Dr. Sinoj Joseph Assistant Professor, Dept. of Mathematics John P. T. College Librarian Minimol Simon Junior Superintendent Mr. Sayooj V. V. Student Representative

Composition of the Academic and Administrative Audit which undertook the on-site visit

	External Expert: Sri. Sajeesh T J IQAC-Co-Ordinator, SES College, Sreekandapuram
Members:	Dr. Jessy N C Principal, PKM College of Education, Madampam Dr. Rekha K R IQAC, Co-Ordinator PKM College of Education, Madampam

CURRICULUM ENRICHMENT:	
1. Is the college operationalize the curriculum in its own way satisfying national and state educational standards and requirements for teacher preparation?	The college implements its curriculum to adhere to both National and State educational standards for teacher preparation. It ensures that its coursework, field experiences, assessments, and professional development are in line with these standards.
2. Are course objectives and outcomes are aligned with graduate attributes	The course objectives and outcomes are designed to align with current trends in education, including the integration of technology, inclusive education practices, and global perspectives.
3. Flexibility in curricular transactions	Maintaining flexibility in curriculum delivery involves integrating various teaching strategies, such as field trips and technology-enhanced learning tools. Additionally, faculty receive adequate training to accommodate diverse learning styles, thus promoting a meaningful learning experience within the curriculum.
4. The way of providing dynamic and updated curricular inputs and opportunities for internship and placement	Enhancing collaborations with schools, educational institutions, and communities to offer valuable practical experiences for future educators. Expanding experiential learning options, such as internships, community service initiatives, and field research, to enrich students' perspectives and competencies.
5. The way of honouring student diversity	The student diversity is honoured by incorporating diverse literature, multicultural content and project reflecting student diversities.
6. How the assessment methods aligned with program objectives and appropriate in catering the students' needs	Various assessment methods such as projects, presentations, and written assignments are adopted which allows the holistic evaluation, accommodating individual strengths and interests. This ensures alignment with curriculum enrichment goals while fostering student engagement and growth.

FACULTY AND STAFF:	
1. Quality of the teachers in terms of their qualifications and professional developments	The teacher educator hold appropriate degrees, certifications, and subject knowledge that meet educational benchmarks. Additionally, they participate actively in ongoing professional development through webinars, conferences, and advanced training, which enhances their pedagogical skills, ensuring effective teaching methods and positive student learning outcomes.
2. ICT skills and competency acquired by teachers	Teachers have acquired ICT skills and competency through training programs, workshops, and professional development sessions. These initiatives have equipped them with the ability to effectively integrate technology into their teaching practices, enhancing the learning experience for students and preparing them for the demands of a digital age.

3. Staff empowerment strategies	Strategies for empowering staff members include offering chances for professional development, promoting collaboration, implementing mentorship initiatives, and cultivating a positive and supportive workplace atmosphere.
4. Innovative evaluation process implemented by the institution	Implementation of a balanced assessment approach, including both formative and summative assessments, with timely and constructive feedback. Encouragement of authentic assessment methods that assess real-world teaching competencies and reflective practices.

RESOURCES:

1. The facilities in classrooms and other technology resources for effective teaching learning?	Sufficient seating capacity and furniture, along with a well-equipped technology infrastructure (projectors, screens, sound systems) in classrooms, provide ample space for academic activities and interactions. Diverse instructional materials and teaching aids are used to accommodate various learning styles and boost classroom engagement.
2. The Library infrastructure and learning resources	The college offers lot of books, journals, textbooks and other study materials needed for teaching. . Rare books are make available on loan from other colleges.
3. Available resources for promoting research culture	College promote research activities through College Research Development Cell, which provide various support for faculty and student's research endeavors, and continuous efforts for integration of research into teaching and learning practices.
4. The opportunities provided for students to access scholarships and endowments	The college is offering targeted scholarships and endowments for meritorious students, underrepresented groups, economically disadvantaged students, and those with special needs. The college welfare committee has the responsibility of welfare of both staff and students.

STUDENT OUTCOMES:

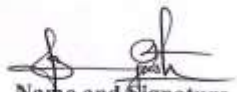
1. Institutional efforts for student progression	The institution supports student advancement through academic advising, career counseling, and mentoring programs, promoting excellence in ICT and leadership. By providing access to resources, internships, and networking, students gain vital skills and knowledge for success in their respective fields, preparing them for diverse professional environments.
2. The pass percentage of students in competitive examinations like TET/ SET/ NET' etc.	The pass percentage of the students in competitive examinations are usually high since adequate support and measurements like academic advising, career counselling,

	academic - personal counselling and coaching to promote student well-being and success in competitive examinations are provided
3. How successful are program graduates in securing placement in teaching position	Graduates of PKM frequently demonstrate strong pedagogical skills, deep content knowledge, and effective classroom management capabilities, positioning them for success in educational careers. Simultaneously, they excel in various aspects of their lives, showcasing their well-rounded development and adaptability beyond academic settings.
4. Alumni contributions for institutional development	The alumni provides strong support for all activities of the college especially as human resources, support in academic mentoring, career counselling and to facilitate knowledge sharing, collaboration, and ongoing support for practicing student teachers.
ADMINISTRATIVE PROCEDURES:	
1. The transparency and efficiency in student enrolment processes?	The college maintains transparency in its enrollment process, including admission criteria, eligibility requirements, and documentation verification. It also prioritizes efficiency in handling applications, making admission decisions, and managing enrollment procedures.
2. The institutional level decentralisation of academic and administrative policies and regulations.	The college implements decentralization in academic and administrative processes, ensuring clear communication channels and timely responses to inquiries. A monthly staff coordinator oversees student learning and activities, while administrative duties are shared with the college superintendent, enhancing efficiency and accountability across the institution.
3. The status of student support services available, such as mentoring, academic counselling, career guidance etc.	The college offers a range of student support services, including mentoring, academic counseling, and career guidance. These services are designed to assist students in their academic and personal development, providing them with the resources and guidance needed to succeed in their educational and career goals.
4. How the institutional E-governance facilities are managed ?	E - governance in academic and administrative areas, transparent budgeting processes, regular financial audits, and adherence to regulatory requirements

QUALITY ASSURANCE:	
1. What processes are in place for continuous program improvement and quality assurance?	Establish dedicated quality assurance cells or committees responsible for supervising quality enhancement efforts, performing audits, and facilitating ongoing improvement processes in academic and administrative domains.
2. How does the institution ensure compliance with accreditation standards and requirements	The institution partners with external stakeholders, peer institutions, and industry associates to benchmark performance, share best practices, and gather feedback for improvement. This collaborative approach aims to establish standards and promote ongoing enhancement efforts.
3. Are there mechanisms for monitoring and addressing issues related to diversity, equity, and inclusion to track new educational trends and policies	The institution regularly reviews its programs and conducts self-assessment exercises to evaluate their effectiveness, identify strengths and weaknesses, and develop improvement strategies. These periodic evaluations aim to improve program quality, address areas for enhancement, and create action plans for ongoing progress.
4. The quality of outreach and extension activities	Offering professional growth opportunities for faculty and staff members to bolster their expertise, proficiency, and capabilities in quality assurance, evaluation, and educational leadership. This ensures continuous improvement in teaching standards, assessment practices, and administrative effectiveness within the institution.
5. Best Practices of the institution	Through structured quality assurance processes institution contributes to the development of the society. Care our Earth Initiative and Share your Spare Movement are the two best practices of the college during the academic year.

RECOMMENDATIONS FOR QUALITY ENHANCEMENT OF THE INSTITUTION:

- Integrate technology effectively across all aspects of the institution to streamline processes, enhance communication, and facilitate learning.
- Create an inclusive and welcoming environment that celebrates diversity and respects the perspectives and experiences of all members of the community.
- Invest in robust learning management systems, digital resources, and online platforms to support hybrid and distance learning initiatives.
- Encourage a culture of creativity and innovation where new ideas are welcomed, and experimentation is encouraged.
- Establish innovation hubs or centers where faculty, staff, and students can collaborate on interdisciplinary projects, research ventures, and entrepreneurial endeavours.
- Encourage cross-pollination of ideas across departments and disciplines to spark innovation and problem-solving.


Name and Signature

External Expert

Dr. Suresh T.S



Name and Signature

IQAC, Co-Ordinator

Dr. Veena Appalana



Name and Signature

Principal
PRINCIPAL

P.K.M. COLLEGE OF EDUCATION
KAITHAPRAM P.O, MADAMPAM
SREEKANDAPURAM, KANNUR DT., -670631



P K M COLLEGE OF EDUCATION

MADAMPAM, KATTHAPRAM P O, KANNUR – 670631
(Govt. Aided Teacher Education Institution affiliated to Kannur University)
Recognized by NCTE, Included under UGC 2(f) & 12B category
Accredited by NAAC with 'A' Grade, (Second cycle -4 point scale)
RUSA 2.0 beneficiary institution

INTERNAL QUALITY ASSURANCE CELL

ACADEMIC AND ADMINISTRATIVE AUDIT

2021-22

PROFILE OF THE COLLEGE

Crowning a rustic hillock in a majestic splendour and set against the lush green undulant, sylvan ambiance, Prof. Kandoth Memorial College has already marked a noble legacy in the educational scenario of North Malabar. The college with its unique semi-circular edifice has a picturesque site near Thumpeny Shrine, Madampam on the eastern side of the Taliparamba-Irity State Highway and it comes under the jurisdiction of Sreekanthapuram Municipality, Irikkur Block, Kannur District, Kerala.

The college was established in 1995 as a self-financing institution and was converted into an aided college in 1997. It is affiliated to Kannur University and recognised by NCTE. This temple of learning is dedicated to the Sacred Heart of Jesus and named after Prof. Joseph Kandoth, who was an educational visionary, social reformer and a zealous missionary. He initiated the historical migration of Knanaya Catholic Community which in its turn changed the social and economic history of Malabar.

At present, Archbishop of Kottayam Arch eparchy, Mar Mathew Moolakkat is the patron and Mar Joseph Pandarasseril, the Auxiliary Bishop is the manager. The college is accredited by NAAC with 'A' grade in 2006, and 2016 (4 point scale). The college is a RUSA 2.0 Beneficiary.

VISION

Excellence and committed service in every realm of teaching endeavour.

MISSION

To nurture the holistic development of prospective teachers for a just and humane society.

OBJECTIVES

- To equip the teachers to develop and practice innovative methods and strategies in teaching learning process
- To develop into a centre of excellence in teacher education for preparing quality teachers.
- To promote learning, research, extension activities and development.
- To develop intellectually competent, morally upright, psychologically integrated and socially committed teachers for service in the emerging global scenario of education.
- To acquire effective communication skills and leadership qualities

Committee of Academic and Administrative Audit

- Convenor:** Dr. Veena Appukkuttan
Assistant Professor, Dept. of Social Science
- Members:** Dr. Jessy N,C
Principal
- Dr. Prasanth Mathew,
Assistant Professor, Dept. of Physical Science
- Dr. Rekha K.R.
Associate Professor, Dept. of English
- Dr. Sinoj Joseph
Assistant Professor, Dept. of Mathematics
- Minimol Simon
Junior Superintendent
- Mr. Hrishikesh Babu M C
Student Representative

Composition of the Academic and Administrative Audit which undertook the on-site visit

External Expert: Dr. R. K. Biju
IQAC-Co-Ordinator,
PRNSS College, Mattannur

- Members:** **Dr. Jessy N C**
Principal,
PKM College of Education, Madampam
- Dr. Veena Appukkuttan**
IQAC, Co-Ordinator
PKM College of Education, Madampam

REPORT OF ACADEMIC AND ADMINISTRATIVE AUDIT

GENERAL INFORMATION	
1. Name & Address of the institution:	PKM College of Education, Madampam
2. Year of Establishment:	17-06-1995
3. Programmes:	B.Ed.
4. Optional Subjects:	<ol style="list-style-type: none"> 1. English 2. Malayalam 3. Mathematics 4. Natural Science 5. Physical Science 6. Social Science
5.No.of Courses Offered:	Core: 8 Pedagogic: 24 Elective: 2 EPC: 4 Value Added: 3
6. No. of Teaching Staff:	Associate Professor: 3 Assistant Professor: 5 Guest-Lecture: 1
7. No of Administrative Staff:	13
8. Total No. of Students:	Female: 87 Male: 13
9. Major Institutional features: (As perceived by Audited Team)	<ol style="list-style-type: none"> 1. Integrating technology in all aspects of the institution 2. Mega curricular project Next Generation @ PKM 3. Peace Education 4. Renovation of physical and academic facilities 5. Post Covid fitness training programme .
9. Date of the Academic and Administrative Audit:	15-03-2022

CURRICULUM ENRICHMENT:	
1. Is the college operationalize the curriculum in its own way satisfying National and State educational standards and requirements for teacher preparation?	The college operationalizes its curriculum to meet National and State educational standards for teacher preparation. It aligns coursework, field experiences, assessments, and professional development with these standards.
2. Are course objectives and outcomes are aligned with graduate attributes	Course objectives and outcomes are aligned with graduate attributes to ensure that the students acquire the necessary skills, knowledge, and values to thrive academically, professionally, and personally, meeting the institution's educational goals effectively.
3. Flexibility in curricular transactions	Flexibility in curricular transaction is maintained by incorporating diverse teaching strategies such as field trip, technology enhanced learning tools and sufficient training for faculty to accommodate different learning styles and promote meaningful learning experience within the curriculum
4. The way of providing dynamic and updated curricular inputs and opportunities for internship and placement	Partnerships with schools, educational organizations, and communities are strengthened to provide meaningful practical experiences for pre-service teachers. Different opportunities are also made available for students to gain relevant skills and knowledge in the field by regularly reviewing and integrating current industry trends and advancements,
5. The way of honouring student diversity	The student diversity is honoured by incorporating diverse literature, multicultural content and project reflecting student diversities.
6. How the assessment methods aligned with program objectives and appropriate in catering the students' needs	Various assessment methods such as projects, presentations, and written assignments are adopted which allows the holistic evaluation, accommodating individual strengths and interests. This ensures alignment with curriculum enrichment goals while fostering student engagement and growth.

FACULTY AND STAFF:	
1. Quality of the teachers in terms of their qualifications and professional developments	The quality of teachers is characterized by their qualifications and commitment to ongoing professional development. Teachers possess relevant degrees, certifications, and subject expertise, meeting educational standards. They also actively engage in continuous professional development activities such as workshops, conferences, and advanced training enhances their pedagogical skills, ensuring effective teaching practices and student learning outcomes.

2. ICT skills and competency acquired by teachers	The teachers competency in this field are enhanced through attending different seminars, conferences, webinars etc.,
3. Staff empowerment strategies	Staff empowerment strategies for faculty and staff include providing opportunities for professional growth, encouraging collaboration, mentorship programs, and fostering a supportive work environment.
14. Innovative evaluation process implemented by the institution	The institution implements innovative evaluation processes for faculty and staff, incorporating multi-faceted feedback mechanisms, peer evaluations, and self-assessment tools. This approach fosters professional growth, identifies areas for improvement, and recognizes exemplary performance within the institution.

RESOURCES:

1. The facilities in classrooms and other technology resources for effective teaching learning?	Adequate seating capacity, furniture, presence of sufficient technology infrastructure including projectors, screens, and sound systems in classrooms and sufficient space for academic and other interactions. Diversification of instructional materials and teaching aids to cater to different learning styles and enhance engagement in the classroom.
2. The Library infrastructure and learning resources	The college has a modern library with lots of books and journals, including textbooks and other study materials needed for teaching. Rare books are make available on loan from other colleges.
3. Available resources for promoting research culture	College promote research activities through College Research Development Cell, which provide various support for faculty and student's research endeavors, and continuous efforts for integration of research into teaching and learning practices.
4. The opportunities provided for students to access scholarships and endowments	The college is offering targeted scholarships and endowments for meritorious students, underrepresented groups, economically disadvantaged students, and those with special needs. The college welfare committee has the responsibility of welfare of both staff and students.

STUDENT OUTCOMES:	
1. Institutional efforts for student progression	The institution promotes student progression through academic advising, career counseling, and mentoring programs, while fostering competitiveness in ICT and leadership. By offering access to resources, internships, and networking opportunities, students develop essential skills and knowledge for success in their chosen fields, empowering them to excel in diverse professional settings.
2. The pass percentage of students in competitive examinations like TET/ SET/ NET etc.	The pass percentage of the students in competitive examinations are usually high since adequate support and measurements like academic advising, career counselling, academic - personal counselling and coaching to promote student well-being and success in competitive examinations are provided.
3. How successful are program graduates in securing placement in teaching position	Graduates of PKM frequently demonstrate strong pedagogical skills, deep content knowledge, and effective classroom management capabilities, positioning them for success in educational careers. Simultaneously, they excel in various aspects of their lives, showcasing their well-rounded development and adaptability beyond academic settings.
4. Alumni contributions for institutional development	The alumni provides strong support for all activities of the college especially as human resources, support in academic mentoring, career counselling and to facilitate knowledge sharing, collaboration, and ongoing support for practicing student teachers.
ADMINISTRATIVE PROCEDURES:	
1. The transparency and efficiency in student enrolment processes?	The college is transparent throughout its enrolment process like admission criteria, eligibility requirements, and documentation verification processes. The College also keeps efficiency in processing applications, admissions decisions, and enrolment procedures.
2. The institutional level decentralisation of academic and administrative policies and regulations.	The college implements decentralization in academic and administrative processes, ensuring clear communication channels and timely responses to inquiries. A monthly staff coordinator oversees student learning and activities, while administrative duties are shared with the college superintendent, enhancing efficiency and accountability across the institution.

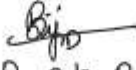
3. The status of student support services available, such as mentoring, academic counselling, career guidance etc.	Comprehensive student support services, including skill enhancement ,academic advising, counseling, infrastructural facilities including ICT and career guidance services are available in the college
4. How the institutional E-governance facilities are managed ?	E – governance in academic and administrative areas, transparent budgeting processes, regular financial audits, and adherence to regulatory requirements

QUALITY ASSURANCE:

1. What processes are in place for continuous program improvement and quality assurance?	Create dedicated quality assurance cells or committees tasked with overseeing quality enhancement initiatives, conducting audits, and facilitating continuous improvement processes in both academic and administrative areas.
2. How does the institution ensure compliance with accreditation standards and requirements	The institution collaborates with external stakeholders, peer institutions, and industry partners to compare performance, exchange best practices, and seek feedback for enhancement. This collaborative effort aims to set benchmarks and foster continuous improvement.
3. Are there mechanisms for monitoring and addressing issues related to diversity, equity, and inclusion to track new educational trends and policies	The institution conducts regular program reviews and self-assessment exercises to assess program effectiveness, pinpoint strengths and weaknesses, and devise improvement strategies. These periodic evaluations aim to enhance program quality, address areas needing improvement, and establish action plans for continual advancement.
4. The quality of outreach and extension activities	Offering professional growth opportunities for faculty and staff members to bolster their expertise, proficiency, and capabilities in quality assurance, evaluation, and educational leadership. This ensures continuous improvement in teaching standards, assessment practices, and administrative effectiveness within the institution.
5. Best Practices of the institution	The college provides high-quality education and skills, and contribute to the development of the society. Next generation Teacher @ PKM and Peace Education activities are the two best practices of the college during the academic year.

RECOMMENDATIONS FOR QUALITY ENHANCEMENT OF THE INSTITUTION:

- Integrate sustainability principles into institutional practices and operations to minimize environmental impact and promote responsible stewardship of resources.
- Establish partnerships with institutions and organizations abroad for student exchange programs, joint research collaborations, and faculty/staff development initiatives.
- Create incentives and support mechanisms to facilitate collaboration, such as interdisciplinary grants, joint appointments, and shared research facilities.
- Prioritize hands-on, experiential learning opportunities that allow students to apply classroom knowledge in real-world settings.
- Upgrade classrooms, laboratories, libraries, and recreational spaces to provide modern, flexible, and technology-enabled learning environments.
- Offer leadership development programs that emphasize integrity, accountability, and ethical decision-making.


Dr. R. K. Bijju
Name and Signature
External Expert

Director IQAC
PRNSS College
Mattanur


Name and Signature
IQAC, Co-Ordinator


Name and Signature
Principal



P K M COLLEGE OF EDUCATION

MADAMPAM, KAITHAPRAM P O, KANNUR – 670631
(Govt. Aided Teacher Education Institution affiliated to Kannur University)
Recognized by NCTE, Included under UGC 2(f) & 12B category
Accredited by NAAC with 'A' Grade, (Second cycle -4 point scale)
RUSA 2.0 beneficiary institution.

INTERNAL QUALITY ASSURANCE CELL

ACADEMIC AND ADMINISTRATIVE AUDIT

2022-23

PROFILE OF THE COLLEGE

Crowning a rustic hillock in a majestic splendour and set against the lush green undulant, sylvan ambiance, Prof. Kandoth Memorial College has already marked a noble legacy in the educational scenario of North Malabar. The college with its unique semi-circular edifice has a picturesque site near Thumpeny Shrine, Madampam on the eastern side of the Taliparamba-Irity State Highway and it comes under the jurisdiction of Sreekandapuram Municipality, Irikkur Block, Kannur District, Kerala.

The college was established in 1995 as a self-financing institution and was converted into an aided college in 1997. It is affiliated to Kannur University and recognised by NCTE. This temple of learning is dedicated to the Sacred Heart of Jesus and named after Prof. Joseph Kandoth, who was an educational visionary, social reformer and a zealous missionary. He initiated the historical migration of Knanaya Catholic Community which in its turn changed the social and economic history of Malabar.

At present, Archbishop of Kottayam Arch eparchy, Mar Mathew Moolakkat is the patron and Mar Joseph Pandarasseril, the Auxiliary Bishop is the manager. The college is accredited by NAAC with 'A' grade in 2006, and 2016 (4 point scale). The college is a RUSA 2.0 Beneficiary.

VISION

Excellence and committed service in every realm of teaching endeavour.

MISSION

To nurture the holistic development of prospective teachers for a just and humane society.

OBJECTIVES

- To equip the teachers to develop and practice innovative methods and strategies in teaching learning process
- To develop into a centre of excellence in teacher education for preparing quality teachers.
- To promote learning, research, extension activities and development.
- To develop intellectually competent, morally upright, psychologically integrated and socially committed teachers for service in the emerging global scenario of education.
- To acquire effective communication skills and leadership qualities

Committee of Academic and Administrative Audit

Convenor:	Dr. Veena Appukkuttan Associate Professor, Dept. of Social Science
Members:	Dr. Jessy N.C Principal Dr. Prasanth Mathew, Assistant Professor, Dept. of Physical Science Dr. Rekha K.R. Associate Professor, Dept. of English Dr. Sinoj Joseph Assistant Professor, Dept. of Mathematics Minimol Simon Junior Superintendent Ms. Aiswarya KC Student Representative

Composition of the Academic and Administrative Audit which undertook the on-site visit

External Expert:	Dr. R. K. Biju IQAC-Co-Ordinator, PRNSS College, Mattannur
Members:	Dr. Jessy N C Principal, PKM College of Education, Madampam Dr. Veena Appukkuttan IQAC, Co-Ordinator PKM College of Education, Madampam

REPORT OF ACADEMIC AND ADMINISTRATIVE AUDIT

GENERAL INFORMATION	
1. Name & Address of the institution:	PKM College of Education, Madampam
2. Year of Establishment:	17-06-1995
3. Programmes:	B.Ed.
4. Optional Subjects:	<ol style="list-style-type: none"> 1. English 2. Malayalam 3. Mathematics 4. Natural Science 5. Physical Science 6. Social Science
5.No.of Courses Offered:	Core: 8 Pedagogic: 24 Elective: 2 EPC: 4 Value Added: 3
6. No. of Teaching Staff:	Associate Professor: 5 Assistant Professor: 3 Guest-Lecture: 1
7. No of Administrative Staff:	13
8. Total No. of Students:	Female: 84 Male: 15
9. Major Institutional features: (As perceived by Audited Team)	<ol style="list-style-type: none"> 1. Implemented Koha – ILMS software 2. Staff welfare initiative like Medisep. 3. National seminars and workshops 4. Tribal empowerment programme 5. Updation of institution policy 6. Organising activities as per academic calendar
9. Date of the Academic and Administrative Audit:	10-03-2023

CURRICULUM ENRICHMENT:	
1. Is the college operationalize the curriculum in its own way satisfying national and state educational standards and requirements for teacher preparation?	The college operationalize the curriculum with clear progression of courses, integration of theoretical knowledge with practical applications, and alignment with national educational standards.
2. Are course objectives and outcomes are aligned with graduate attributes	The course objectives and outcomes are aligned with emerging trends in education, such as technology integration, inclusive education, and global perspectives.
3. Flexibility in curricular transactions	The college maintains flexibility by use of diverse teaching strategies including, case studies, experiential learning activities and use of technology-enhanced learning tools and sufficient training for faculty to employ innovative pedagogical approaches effectively.
4. The way of providing dynamic and updated curricular inputs and opportunities for internship and placement	Strengthening partnerships with schools, educational organizations, and communities to provide meaningful practical experiences for pre-service teachers. Expansion of experiential learning opportunities, including internships, community service projects, and field research, to broaden students' perspectives and skills.
5. The way of honouring student diversity	Honouring student diversity by identifying learning needs, regular review and update of the curriculum to incorporate emerging trends and best practices in education.
6. How the assessment methods aligned with program objectives and appropriate in catering the students' needs	Varied assessment methods including written assignments, presentations, and practicum evaluations are aligned with programme objectives and catering the student needs.

FACULTY AND STAFF:	
1. Quality of the teachers in terms of their qualifications and professional developments	Provision of professional development opportunities for faculty to enhance their pedagogical skills and incorporate innovative teaching methods.
2. ICT skills and competency acquired by teachers	Organised training programs on the effective use of educational technology and strategies for fostering inclusive learning environments.
3. Staff empowerment strategies	sufficient integration of interdisciplinary perspectives, and exposure to real-world educational challenges, and provided adequate opportunities for professional development in emerging areas of education.

4. Innovative evaluation process implemented by the institution	Implementation of a balanced assessment approach, including both formative and summative assessments, with timely and constructive feedback. Encouragement of authentic assessment methods that assess real-world teaching competencies and reflective practices.
RESOURCES:	
1. The facilities in classrooms and other technology resources for effective teaching learning?	Adequate seating capacity, furnitures, Presence of sufficient technology infrastructure including interactive boards, projectors, screens, and sound systems in classrooms and conference halls and sufficient space for academic and other interactions. Diversification of instructional materials and teaching aids to cater to different learning styles and enhance engagement in the classroom.
2. The Library infrastructure and learning resources	Fully automated library, adequate number of books and journals, availability of textbooks, reference materials, and educational resources to support curriculum delivery. Rare books are make available on loan from other colleges. Infrastructural maintenance committee is monitoring the developments.
3. Available resources for promoting research culture	College is focusing on the promotion of research activities. Support is providing for faculty and student's research endeavors, and continuous efforts for integration of research into teaching and learning practices. Financial support is providing for both staff and students for the promotion of research. College Research Development Cell has the responsibility of promotion of research.
4. The opportunities provided for students to access scholarships and endowments	The college offer targeted scholarships and endowments for underrepresented groups, economically disadvantaged students, and those with special needs. The college welfare committee has the responsibility of welfare of both staff and students.

STUDENT OUTCOMES:	
1. Institutional efforts for student progression	College provides professional development opportunities for students to enhance pedagogical skills, incorporate innovative teaching- learning methods, and stay abreast of current educational research and trends. This help them for their higher education progression.
2. The pass percentage of students in competitive examinations like TET/ SET/ NET etc.	Provides comprehensive student support services, including academic advising, career counselling, academic - personal counselling and coaching to promote student well-being and success in competitive examinations. Thus pass percentage of competitive examinations is very high.
3. How successful are program graduates in securing placement in teaching position	Graduates of PKM often exhibit strong pedagogical skills, content knowledge, and classroom management abilities, making them well-prepared for careers in educational fields. At the same time they are successful in all spheres of their life.
4. Alumni contributions for institutional development	The alumni provides strong support for all activities of the college especially as human resources, support in academic mentoring, career counselling , financial support and to facilitate knowledge sharing, collaboration, and ongoing support for practicing student teachers.
ADMINISTRATIVE PROCEDURES:	
1. The transparency and efficiency in student enrolment processes?	College keeps efficiency in processing applications, admissions decisions, and enrolment procedures. Also keeps transparency in admission criteria, eligibility requirements, and documentation verification processes.

2. The institutional level decentralisation of academic and administrative policies and regulations.	College follows decentralisation in both academic and administrative procedures, clear communication channels, and timely responsiveness to inquiries and requests. Monthly staff co-ordinator was appointed to monitor the student learning and activities. Administrative responsibilities were shared with the superintendent of the college.
3. The status of student support services available, such as mentoring, academic counselling, career guidance etc.	Comprehensive student support services, including skill enhancement, academic advising, counseling, infrastructural facilities including ICT and career guidance services are available in the college.
4. How the institutional E-governance facilities are managed ?	E – governance in academic and administrative areas, transparent budgeting processes, regular financial audits, and adherence to regulatory requirements.

QUALITY ASSURANCE:	
1. What processes are in place for continuous program improvement and quality assurance?	Create dedicated quality assurance cells or committees tasked with overseeing quality enhancement initiatives, conducting audits, and facilitating continuous improvement processes in both academic and administrative areas.
2. How does the institution ensure compliance with accreditation standards and requirements	Collaboration with external stakeholders, peer institutions, and industry partners to benchmark performance, share best practices, and seek feedback for improvement.
3. Are there mechanisms for monitoring and addressing issues related to diversity, equity, and inclusion to track new educational trends and policies	Conducting periodic program reviews and self-assessment exercises to evaluate program effectiveness, identify strengths and weaknesses, and develop action plans for improvement.

4. The quality of outreach and extension activities	Providing professional development opportunities for faculty and staff members to enhance their skills, knowledge, and competencies in quality assurance, assessment, and educational leadership.
5. Best Practices of the institution	The institution guarantees the delivery of high-quality education and skills. Institutional focus on Inclusiveness and Research are the two best practices of the college during the academic year.

RECOMMENDATIONS FOR QUALITY ENHANCEMENT OF THE INSTITUTION:

Offer specialized courses or concentrations in areas such as inclusive education, educational technology, and global perspectives to cater to diverse interests and career pathways.

Encourage faculty to engage in scholarly activities, research projects, and publications to contribute to the advancement of knowledge in the field of education.

Establish peer mentoring programs, tutoring services, and academic support groups to foster a culture of collaboration, engagement, and academic excellence among students.


Develop partnerships with stakeholders, educational institutions, and community organizations to leverage resources, expertise, and opportunities for collaborative initiatives.

Analyze data on student performance, satisfaction levels, and feedback to identify areas for improvement and inform decision-making processes.

Promote a shared vision, mission, and values that prioritize quality, excellence, and student-centeredness in all aspects of college operations and decision-making processes.


Dr. R. K. Bijin
 Name and Signature
 External Expert


 Name and Signature
 IQAC, Co-Ordinator


 Name and Signature
 Principal

**Director IQAC
 PRNSS College
 Mattanur**